

## 2018 Academic Program Review (APR) Proposal Template

Please submit the completed APR Proposal Template and relevant supporting documentation to [apr@unsw.edu.au](mailto:apr@unsw.edu.au) for approval to commence the APR review process.

<b>APR Program Details</b>	
Faculty	
Program Code	
Program Name	
List dual programs proposed to be addressed in this review	
List any other related programs proposed to be addressed in this review (e.g. Honours, Grad Cert, etc.)	
Is this/are these program/s professionally accredited? (please provide details, incl. the accrediting body and the accreditation dates)	
List any other formal or informal reviews or revisions undertaken	

<b>Proposed APR Review Panel Members Details</b>	
<p>Please provide name, role or position, faculty, institution/organisation or program for student.</p> <p>Those staff who are directly involved in the management of the program under review (e.g. the Program Director or the relevant Head of School) may not be a member of the APR Review Panel. Such staff should provide input through submissions, interviews or other similar measures.</p>	
Chair of Review Panel (such as an Associate Dean, or other senior academic, preferably external to the faculty responsible for the program)	
At least one member external to UNSW (such as an academic with expertise in the program's field, a representative of industry or a relevant profession)	
At least one UNSW member external to the faculty responsible for the program (such as an Associate Dean, or other senior academic)	
At least one current student or a student of the program who has completed studies in this program within the last 12 months	
Others - Faculties may approve larger panels where particular expertise is required	
APR Review Panel support staff	

**Proposed APR Review Terms of Reference, in addition to the standard items listed in the APR procedure and APR Report template**

If applicable, please provide a list of any specific issues to be considered by the APR Review Panel in addition to the standard TOR.

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**Proposed APR Review Consultation Details**

Please provide details of proposed methods (surveys, focus groups, interviews, meetings, written submissions etc) for the below external, internal and student groups

<b>APR external input</b>	<b>Proposed methods</b>
Employers	
Industry associations and experts	
Alumni	
Other	
<b>APR internal input</b>	<b>Proposed methods</b>
Dean / Faculty executive staff	
Heads / Associate Heads of School / School executive staff	
Program Directors / Academic Directors / Coordinators	
Teaching staff /for HDR programs Supervisors	
Faculty Administration staff (marketing and student recruitment and communications, admissions, education quality and support, student success, student opportunities, careers and employment, alumni etc)	
Cross-faculty staff (incl. GRS)	
Other	
<b>APR student and recent alumni input</b>	<b>Proposed methods</b>
Current students / for HDR programs candidates	
Student representatives	
Recent Alumni	

<b>Proposed APR Review submission date to Academic Board</b> (the latest date for 2018 submission is 28 September 2018)	
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<p><b>APR Review Program Data Checklist</b></p> <p>The below program and student cohort comparative data and their analysis should be provided as a minimum.</p>
<p><b>Coursework program data</b></p>
<p>Demand (ATAR, UAC CSP Demand 1-3 Preferences, active applications, active offers, active acceptances, new enrolments, target enrolments)</p>
<p>Enrolment (headcount, EFTSL, commencing, continuing)</p>
<p>Student cohort data (demographics and equity groups – domestic, international students (incl. country of origin), female students, Indigenous students, low SES students, age groups, full time/ part time)</p>
<p>Progression rates</p>
<p>Retention rates</p>
<p>Completion times and rates</p>
<p>Grade distribution Average cumulative WAM</p>
<p>Student satisfaction (myExperience)</p>
<p>Graduate outcomes (QILT)</p>
<p>Graduate satisfaction (QILT)</p>
<p>Student survey data</p>
<p>Alumni survey data</p>
<p><b>HDR program data</b></p>
<p>Demand (active applications, active offers, active acceptances, denies, new enrolments, target enrolments)</p>
<p>Enrolment (headcount, EFTSL, commencing, continuing, semesters )</p>
<p>Program transfers (to and from)</p>
<p>Candidate data (previous UNSW enrolments and external candidates, previous qualification, previous research and professional experience, domestic and international candidates (incl. country of origin), female candidates, Indigenous candidates, low SES candidates, age groups, full time/part time)</p>
<p>Examination outcome (pass/other)</p>
<p>Examination timeline Overtime Graduation</p>
<p>Completion times and rates</p>
<p>Supervision (Primary Supervisor Student Load, Primary Supervisor Continuity)</p>
<p>Supervisor survey data</p>
<p>Candidate survey data</p>
<p>Coursework component Student satisfaction (myExperience)</p>
<p>Alumni survey data</p>