Minutes of the meeting (CSE Teaching Committee 15/5) of the **COMPUTER SCIENCE AND ENGINEERING TEACHING COMMITTEE** held at 1:00pm on **Friday, 31 July 2015**, in Room 103 (HoS Meeting Room), Computer Science Building.

Present	AProf M Pagnucco
	Drs A Blair, B Gaeta, H Guo, E Martin, H Paik, J Shepherd
Absent with Apologies	Prof J Xue
	AProf R Buckland
	Miss C Nock
Absent	AProf F Rabhi
	Dr H Wu
In Attendance	Messrs W Hu, O Tan

Present / Quorum:	7 / 4
Attendance Rate:	9 / 14

1   APOLOGIES AND WELCOME

*2   MINUTES OF PREVIOUS MEETING

3   NEWS FROM COMMITTEES OUTSIDE CSE

Engineering Prrograms Committee:

PCs removed in 16s1, UF to go eventually, Iain Skinner wants examples of how people force fails based on failure in a major part of course (e.g. harmonic mean);

Library has new app for reading newspapers/magazines;

UNSW is going to be firmer in requiring periodic program reviews, Eng has been using Accreditation to perform this task, may require additional unsw-specific reporting in future and also on following up on identified problems

AIMS:

AIMS/SiMS integration done, all changes to courses/streams/programs *must* now go via AIMS, minor revisions allow simple changes to courses without full workflow via Faculty

*4   COMP6733 INTERNET OF THINGS EXPERIMENTAL DESIGN STUDIO

Wen Hu presented the rationale for this new course and why it was replacing COMP[49]335. Everyone agreed that it sounded like a useful development. There was some discussion on the pre-reqs, the limitation on numbers due to resource constraints, and network issues with UNSW. There was unanimous support when it was put to a vote. The proposal will be taken to the next Engineering Programs committee.

5   NEW 4TH-YEAR THESIS ASSESSMENT PROCEDURE

Helen Paik presented the Faculty proposal for 4th-year thesis structure and assessment, with some suggestions for changes allowed by flexibility in the Faculty proposal. See the documents attached to the Agenda for details.

Some changes were suggested: giving more weight to the poster, ...

6   GOOGLE FEEDBACK ON FIRST YEAR SYLLABUS

7   REPORT ON LEARNING SPACES WORKSHOP

Richard was unable to be present, but emailed a list of some of the ideas that had been flagged at the workshop and seemed popular enough to be acted on:

1. initially repurpose existing spaces. unlikely to plan to build new spaces in the short term.
2. should start very soon. even if some ideas will take a while some can be implemented immmediately
3. all rooms to become CATS rooms, stop faculties holding onto their own spaces. Break down silos
4. eating permitted in rooms
5. rooms open 24/7
6. rooms bookable by students
7. live display outside of rooms showing booking schedule and what is currently on.
8. rooms more flexible in use
9. move away from rooms with lecturer out the front students seating in tiers.
10. move to rooms which allow students able to interact more.
11. keep big lecture rooms but resign them to allow for flexibility (probably mean substantially less seats)
12. ALL or MOST COURSES to have only 1 or 2 "lecture" hours per week.
13. possible shoft to three semesters (tho the reasons for this seemed a bit confused)
14. magic AV and video recording and playback everywhere - general love of technology.
15. rooms to feel happy bright cheerful
16. students asked for their input and ideas
17. all doors replaced with glass doors.
18. knock windows in wherever possible.

Possible changes to teaching terms is still a concern.